

Quotation Request //

US Government Publishing Office

Northwest Region
infnorthwest@gpo.gov
Washington DC 20401-0000

JACKET:777-297

Quotations are Due By:
(Eastern Time)2:00 PM on 02/27/2023

Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.

TITLE: VAPORHCS #9 BRM Envelope

QUANTITY: 75000 envelopes

TRIM SIZE: 3-7/8" x 8-7/8"

PAGES: Face Only

SCHEDULE:

Furnished Material will be available for pickup by 02/27/2023

Deliver complete (to arrive at destination) by 03/21/2023

F.O.B. destination

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to VHAPOR-Forms&Pubs@va.gov; jeffery.campbell1@va.gov and cc to infnorthwest@gpo.gov. The subject line of this message shall be "Distribution Notice for GPO Jacket 777-297". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

BILLING: Contractor is expected to submit their invoice package through the GPO gateway within 30 DAYS after the product has delivered. Please visit <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid> for information on how to get paid. Questions on payment status can be directed to invoice-inquiry@gpo.gov. Questions on how to get paid can be directed to infoseattle@gpo.gov.

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

CONTACT INFORMATION:

Contract Administrator: Maria Bailey, mab Bailey@gpo.gov

Proofs: vhapor-scmreprographics@va.gov, jeffery.campbell1@va.gov, and jose.delgado@va.gov.

Distribution: vhapor-scmreprographics@va.gov; jeffery.campbell1@va.gov; jose.delgado@va.gov;

Infnorthwest@gpo.gov

Quality Control for Procured Printing: QCPP: qcphp@gpo.gov or 202-512-0542

Open side envelope with regular gum flap. Copy consists of type, rules, and barcodes in black ink.

MATERIAL FURNISHED: Contractor to receive. PDF available via email. Contractor to contact Seattle GPO to arrange transmission of file.

Contractor to mask out trimlines and all copy outside of trimlines.

ELECTRONIC PREPRESS -- Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output of the required reproduction image. If any errors, media damage, or data corruption that might interfere with proper file image processing are discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested from the contract administrator, see below.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
JCP Code* V20, White Wove Envelopes, Basis Size 17 X 22" Basis Weight 24#

COLOR OF INK:

Black

PRINT PAGE: One Side Only

MARGINS: Follow Copy Sample.

Inadequate gripper.

PROOFS:

Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be used to evaluate text flow and image position. Proof will not be used for color match.

Email proof to vhapor-scmreprographics@va.gov, jeffery.campbell1@va.gov, and jose.delgado@va.gov.
Contact agency (360)696-4061 x33423 to verify receipt of proof.

Proofs will be withheld not more than 2 workdays from receipt by the Government to receipt in contractor's plant. Contractor must not print prior to receipt of an "OK to print".

PACKING:

Use GPO form 905 to mark all shipping containers.

Mark all shipping containers: "Requisition Number 3-00010-648B30006"

Pack suitably in cartons on one pallet.

One pallet consisting of 5 rows: each row has 6 cases of 2,500 per case (15,000), each case has 5 boxes of 500 each (2500 per case). Pallet should be shrink-wrapped with corner supports for stability.

Pack 45 lbs max per shipping container.

DISTRIBUTION:

VAPORHCS Shipping & Receiving

1601 E. Fourth Plain Blvd

ATTN: Reprographics-GPO (Requisition 3-00010-648B30006)

Vancouver, WA 98661-3713

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE

P-7. Type Quality and Uniformity

Attachment(s): NONE

SPECIFIED STANDARD

Approved Proofs